

Butler Rowing Club Constitution

Article I (Title)

The name of the club is “Butler Rowing Club”

Article II (Affiliation)

As of 2012 Butler Rowing Club has been a member of US Rowing, a national rowing organization. Locally we are affiliated with Indianapolis Rowing Center. If any additional affiliations were to take place, a thirty-day notice will be given.

Article III (Purpose)

The purpose of Butler Rowing Club is to offer students the opportunity to participate in a team sport to increase their fitness and gain leadership experiences. The coaches and executive members will conduct practices no more than six times per week that will help students to develop skills related to rowing. The club will be active during the fall and spring semesters and attend approximately three regattas per semester.

Article IV (Membership Requirements)

Membership will be open to all full-time and part-time students.

Article V (Officers)

President (1-year term, elected by club members at meeting held in last semester of each year)

- Emailing and communicating with entire team about events & announcements
- Running meetings
- The team contact for new rowers
- Will attend the majority of fundraising events & presentations

Vice President of Operations (1-year term, elected by club members at meeting held in last semester of each year)

- President’s right hand man
- Upholding the other executive members to their jobs
- Stepping in if President is absent

Vice President of Finances (1-year term, elected by club members at meeting held in last semester of each year)

- Collecting dues, clothing money and traveling fees
- Keeping receipts & giving them to the Pulse Office
- Being in charge of the budget
- Communicating with the Club Sports Council

Vice President of Communications (1-year term, elected by club members at meeting held in last semester of each year)

- Secretary duties-recording meetings
- Updating website
- Helping with fundraisers and clothing orders
- Running promotional events (block party, creating posters, etc.)

Vice President of Fundraising (1-year term, elected by club members at meeting held in last semester of each year)

- Organizing fundraisers
- Seeking and overseeing new fundraising opportunities (ex: volunteering at marathons)
- Looking into sponsorships
- Offer volunteer opportunities twice a semester

Article VI (Executive Committee)

Section A: Membership – The Executive Committee shall consist of all of the officers listed in Article V as well as the coaches and faculty advisor.

Section B: Responsibility – The Executive Committee shall be responsible for managing this club and its activities, scheduling club meetings when necessary, and insuring that these bylaws are upheld.

Section C: Meetings – The Executive Committee shall meet at least once a month to plan and organize future club activities.

Article VII (Meetings)

Monthly meetings will be held at the discretion of the coach. Attendance for these meetings will be mandatory for all officers. Meetings will begin with roll call. Following will be the introduction of the agenda by the president. The agenda will include any issues deemed relevant by the coach and/or president. After the presentation and discussion of all issues on the agenda, the president will accept discussion points on issues that the Vice Presidents feel need to be brought to the executive's attention. With the conclusion of any vice presidential issues, any non-executive members in attendance with concerns may voice those now. There will be a motion to close the meeting, followed by a second. The Vice President of Communications will issue a minutes report to the entire team over important issues discussed during the executive meeting.

ARTICLE VII (Advisor)

Section A: Selection – there shall be a faculty/staff advisor who shall be selected each year by the membership.

Section B: Duties – The responsibilities of the faculty advisor shall be to:

- Maintain an awareness of the activities and programs sponsored by the student club.
- Meet on a regular basis with an officer of the club to discuss upcoming meetings, long range plans, goals, and problems of the club.
- Explain and clarify campus policy and procedures that apply to the club.
- Provide direction in the area of parliamentary procedure, meeting facilitation, group-building, goal setting, and program planning.
- Inform club members of those factors that constitute unacceptable behavior on the part of the club members, and the possible consequence of said behaviors.

~Rowing Amendments~

The following document outlines how amendments will be made to the Rowing Club Constitution

- Any member of the team may propose an amendment
- Another team member must second the amendment
- The amendment must be approved by 2/3 of the team (present at practice that day) to become official
- If not approved, the proposed amendment can be appealed
 - Team members can create a small presentation and present their argument to the Executive Committee
 - 1/2 of the Executive Committee must approve of the amendment for it to be re-voted upon by everyone

