

Constitution of the Butler Women's Intercollegiate Lacrosse Club

ARTICLE I. Name of the Organization

The official name of the organization is The Butler University Women's Lacrosse Team.

ARTICLE II. Objectives of the Organization

1. The objective of the Butler Women's Lacrosse Team is to provide the women of Butler University with the opportunity to participate in the sport of lacrosse. The aim is to share the joy of this sport with all involved.
2. The purpose of this organization is to act as the governing body of Women's Lacrosse Team. It will manage paperwork, fundraising, publicity, scheduling, hiring coaches, and making necessary purchases.

ARTICLE III. Membership and Eligibility

1. To be a member of the Butler Women's Lacrosse Club, one must be an enrolled student at Butler University. No experience is necessary to be a member, however members must participate in practices, games and fundraisers. She must be able to meet all of the financial obligations by the date on which they are due.
2. Termination of membership will be left to the discretion of the coach and the club officers and be based upon these criteria.
3. The Women's Lacrosse Club will fully comply with the nondiscrimination policy held by Butler University.

ARTICLE IV. Voting Stipulations

Any decision that requires a vote shall be decided by a majority vote by all present and eligible (as stated in Article III, Section I) members. The vote shall also include all officers who wish to vote.

ARTICLE V. Officers and Duties

1. The officers of the club shall be a president, vice president, treasurer, secretary, and marketing chair.
2. Elections for officers will be held at the end of each school year. If the current officers are in good standing and wish to keep their position, they may do so before elections are held. Any open positions available after current officers have made their decision will first be offered to current officers. Positions that are still available will be filled by holding a vote among current members at the times and as designed in Article IV. All elected

officers, assuming they accept the positions, will be expected to fulfill all of their duties as outlined below.

3. Eligibility To Be An Officer:
 - a. Each officer will be in attendance for 80 percent of all team events, unless deemed as a valid excuse by the rest of the executive team.
 - b. Each officer is required to attend all executive meetings (which can be called by any officer).
 - c. Each officer will fully comply with the nondiscrimination policy held by Butler University.
4. In the event that an officer may need to be terminated, the decision will be made by a majority vote including all other residing officers in the club.
5. There will be a faculty advisor who will help in all dealings with university officials. Outside of this they are free to choose how involved they will be in club events and activities.
6. President Duties:
 - a. Creating a game schedule and organizing referees. If the team is part of a national league, the president will ensure that the team meets all of the requirements to stay in the league and be the point of contact for the league.
 - b. Filling out paperwork required by Club Sports Council.
 - c. Updating roster on IMleagues.
7. Vice President Duties:
 - a. Will send all emails and maintain communication with the members of the team. Any official updates will be made by the Vice President.
 - b. Manage team equipment and orders.
 - c. Assist the President in any duties they may need assistance, within reason.
8. Treasurer Duties:
 - a. Keep track of finances and creating a budget for different categories of expenditures.
 - b. Notifying all officers of the budget and enforcing budget plans.
 - c. Responsible for ensuring that all members have paid their dues.
 - d. Ensuring that reimbursements have been successfully processed, and checking in with those individuals who have made a purchase on the team's behalf.
9. Secretary Duties:
 - a. Manage the official team website. Updating the roster, schedule, statistics, leadership page, etc. Additionally, the secretary must write a blog post at least once a month.
 - b. Send announcements to the Butler connection.
 - c. Reserve rooms and field space for events and take attendance at those events.
 - d. Organize all team paperwork.
10. Marketing Chair Duties:
 - a. Manage club Facebook, Instagram, and Twitter accounts. Create a post on each social media platform at least once a month.
 - b. Promote blog posts on any social media platform.

- c. Design official schedule poster.
- d. Manage fundraiser opportunities and team bonding events. Have at least one per semesters.

ARTICLE VI. Meetings

1. There will be a meeting for all officers and a separate meeting for all prospective members. Both held before the first official practice.
2. Aside from the first meetings of the club, other meetings may be called at any time by any club officer or at the request of the coach.

ARTICLE VII. Amendments

1. The constitution or the amendments included may be amended or revised by a two-thirds majority vote by the members of the Butler University Women's Lacrosse Club.
2. The altered or new amendment(s) must be submitted to all members of the club in writing at least one week prior to the vote.